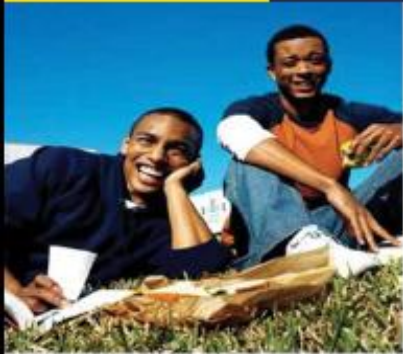




ACCRA INSTITUTE OF TECHNOLOGY

The University of the Future



## APPLICATION FORM



ACCRA INSTITUTE OF TECHNOLOGY (AIT)

**OFFICE OF ADMISSIONS AND RECORDS**

P. O. Box AN-19782, Accra - North, Ghana.

Tel: +233 (0) 28-9181817, +233 (0) 28-8181817

E-mail: [ait@ait.edu.gh](mailto:ait@ait.edu.gh) / [open@ait.edu.gh](mailto:open@ait.edu.gh)

Websites: [www.ait.edu.gh](http://www.ait.edu.gh) / [www.ait.edu.gh/open](http://www.ait.edu.gh/open)

AIT - MAIN

*Dear Prospective AIT Student:*

*On behalf of Professor Francis Allotey, Chairman of the AIT Board of Trustees, and on behalf of the members of the Board of Trustees, the Faculty and Staff of AIT, I want to take this opportunity to express our appreciation to you for the interest you have shown in AIT.*

*We are delighted that you are applying to pursue your university education with us. You will see from the questions we ask that we are interested in who you are, and in your academic and other accomplishments. Please do take your time to study the questions asked and compose your responses carefully. The best applications come from students who have spent time on their applications, editing them and refining their key responses. Please endeavour to give the application form your best attention*

*Let me assure you that we on our part will also read your completed application form thoughtfully, deliberately, and fairly. In the event that you make it to AIT, we will do all we can to provide you with a quality education utilizing our technological and learning resources to deliver your chosen program smartly and innovatively. We are committed to educating and training of tomorrow's global leaders in all disciplines and fields. Our highest obligation as a university is to prepare our students who will live most of their lives in the 21st Century --- a century that will no doubt provide our graduates with significant new challenges and opportunities.*

*At AIT, we believe that we are preparing our students for the work-place, the economy, and the society of the future. The future is technology, and AIT is the **University of the Future**. – We provide technology-focused quality university education and training, specially trademarked and customized for the future.*

*We wish you well, and we eagerly look forward to having you at AIT.*

*Please let us know if we can be of further help to you.*

*God Bless You!*

*Best regards:*

**Professor Clement K. Dzidonu**  
AIT President

**APPLICATION FOR ADMISSION FORM [UNDERGRADUATE AND POSTGRADUATE PROGRAMS]**

**PLEASE READ THE FOLLOWING INSTRUCTIONS CAREFULLY**

To be considered for admission, you must submit:

**1. A COMPLETED APPLICATION FORM**

**Please Complete the Application in BLOCK CAPITALS.** Complete ALL sections of the application form. Illegible or incomplete forms may not be processed.

Visit the AIT website ([www.ait.edu.gh](http://www.ait.edu.gh)) and read the relevant web pages or consult the AIT Handbook/Brochure for the details (including admission requirements) of the program you wish to pursue.

**2. SUBMIT THREE (3) PASSPORT-SIZE PHOTOGRAPHS.** The picture must be recently taken and it should be on a white background.

**3. OFFICIAL TRANSCRIPTS AND CERTIFICATES**

(a) A copy of your complete academic record indicating the subjects studied, grades achieved, and diploma(s)/degree(s) granted must be sent directly to AIT from each of the institutions attended and must bear the official seal/stamp of that institution/examination body.

(b) Unofficial statements of transcripts/grades/results may be submitted as interim working documents; however, an official final transcripts/grades/results must follow them.

(c) If the certificates which you are submitting are not in English, you will be required to provide notarized English translations together with copies of the original certificates.

(d) AIT transcripts need not be submitted.

**Direct all inquiries and documents to:**

**DIRECTOR OF ADMISSIONS AND RECORDS  
AIT ADMISSIONS OFFICE  
ACCRA INSTITUTE OF TECHNOLOGY  
P.O BOX AN-19782, ACCRA-NORTH, GHANA**

**Tel. 233-28-9181817, 233-21-786053, 233-28-8181817**

E-mail enquiries may be forwarded to: [admissions@ait.edu.gh](mailto:admissions@ait.edu.gh) Website: [www.ait.edu.gh](http://www.ait.edu.gh) or [www.aitedu.us](http://www.aitedu.us)

**Note:** Students must note that neither this application nor supplementary acknowledgement material constitutes an offer of admission to study at AIT. Successful candidates will receive admission letters clearly outlining the program of admission and other pertinent details. Students are also advised that supporting material cannot be returned.

**A. Personal Details**

**First Name:** \_\_\_\_\_ **Middle Name:** \_\_\_\_\_ **Surname:** \_\_\_\_\_

**Sex:** \_\_\_\_\_ **Male** \_\_\_\_\_ **Female** **Date of Birth:** \_\_\_\_\_ **Nationality:** \_\_\_\_\_

**Address:** \_\_\_\_\_

**Tel.:** (**Landline**) \_\_\_\_\_ (**Mobile**) \_\_\_\_\_ **E-mail:** \_\_\_\_\_

**B. Parent/Guardian Details**

**Guardian/Father**

**First Name:** \_\_\_\_\_ **Middle Name:** \_\_\_\_\_ **Surname:** \_\_\_\_\_

**Address:** \_\_\_\_\_

**Tel.:** (**Landline**) \_\_\_\_\_ (**Mobile**) \_\_\_\_\_ **E-mail:** \_\_\_\_\_

**Guardian/Mother**

**First Name:** \_\_\_\_\_ **Middle Name:** \_\_\_\_\_ **Surname:** \_\_\_\_\_

**Address:** \_\_\_\_\_

**Tel.:** (**Landline**) \_\_\_\_\_ (**Mobile**) \_\_\_\_\_ **E-mail:** \_\_\_\_\_

**In Case of Emergency AIT Should Contact:**

**Name:** \_\_\_\_\_ **Relationship:** \_\_\_\_\_

**Address:** \_\_\_\_\_

**Tel.:** (**Landline**) \_\_\_\_\_ (**Mobile**) \_\_\_\_\_ **E-mail:** \_\_\_\_\_

**C. Educational Background**

**C.1: Which of the following best describe the highest level of your educational attainment?**

\_\_\_\_\_ Senior Secondary School/High School \_\_\_\_\_ Technical/Vocational School

\_\_\_\_\_ Post-Secondary Education/Training (e.g. Certificate, Diploma Level Courses). Please specify which course/level:

Course: \_\_\_\_\_ Level: \_\_\_\_\_

\_\_\_\_\_ University/Polytechnic/College [State Diploma/Degree Obtained]: \_\_\_\_\_

**C.2: Sec/High School/University/Polytechnic/College Attended**

Name of Institution	Town/City	Country	From YY	To YY	Qualification (WASSCE/HND/BSc/MSc etc)
_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____

**C.3: Senior Secondary School/High School/Technical/Vocational School Grades**

For those applying for Undergraduate certificate/diploma/degree programs and have completed Senior Secondary School/High School/Technical/Vocational School: please list the courses taken and the grades obtained at the End-of-School Certificate/Diploma examinations (e.g. Senior Secondary/High School Certificate Examination (SS/HSCE) or West African Senior Secondary School Certificate (WASSCE), ‘O’ Level Certificate, ‘A’ Level Certificate Examinations OR Other Equivalent(s))

Subject	Grade	Subject	Grade
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

**C.4: Additional Training** (Certificate/Diploma Courses, Professional Training/Courses/Programs Industrial Training/Work)

Subject/Subject/Program	Institution/Exam Body	Completion Date MM    YY
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

**D. Employment History/Work Experience**

Employer & Location (Town/City, Country)	Nature of Work	PT/FT	From MM/YY	To MM/YY
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____

**E. Program Selection**

Please Select (*Tick*) which Program You want to Apply For. You are Allowed Three (3) Choices – Ranked in order of Preference.

For each Program you Select, Please indicate in the far right column [1 for 1<sup>st</sup> ; 2 for 2<sup>nd</sup> ; 3 for 3<sup>rd</sup> Choice]

Note: Please check the minimum entry/admission requirements for each of the programs before applying for it.

<b>UNDERGRADUATE AND POSTGRADUATE PROGRAMS</b>	
Select ( <i>Tick</i> ) Program	Rank Your Choice [1,2,3]
<b>AITBusinessSchool (ABS)</b>	
<input type="checkbox"/> Certificate of Technology (CTech) in Business Administration & Info Tech (IT)	
<input type="checkbox"/> Certificate of Technology (CTech) in Accounting and Finance	
<input type="checkbox"/> Certificate of Technology (CTech) in Marketing & Information Technology (IT)	
<input type="checkbox"/> Certificate of Technology (CTech) in Management Information System (MIS)	
<input type="checkbox"/> Diploma of Technology (DTech) in Business Administration and IT	
<input type="checkbox"/> Diploma of Technology (DTech) in Accounting and Finance	
<input type="checkbox"/> Diploma of Technology (DTech) in Marketing & Information Tech (IT)	
<input type="checkbox"/> Diploma of Technology (DTech) in Management Information System (MIS)	
<input type="checkbox"/> Bachelor of Science (BSc) in Business Administration (Accounting & Finance)	
<input type="checkbox"/> Bachelor of Science (BSc) in Business Administration (E-Commerce)	

<b>__ Bachelor of Science (BSc) in Business Administration (Entrepreneurship &amp; Information Technology)</b>	
<b>__ Bachelor of Science (BSc) in Business Administration (Marketing &amp; Information Technology)</b>	
<b>__ Bachelor of Science (BSc) in Business Administration (Banking, Finance &amp; Information Technology)</b>	
<b>__ Bachelor of Science (BSc) in Business Administration (Human Resource Management &amp; Information Technology)</b>	
<b>__ Bachelor of Marketing</b>	
<b>__ Bachelor of Business Administration</b>	
<b>__ Bachelor of Hospitality Management</b>	
<b>__ Bachelor of Accounting</b>	
<b>__ Bachelor of Tourism Management</b>	
<b>__ Bachelor of Human Resource Management</b>	
<b>__ Master of Business Administration (MBA)</b>	
<b>__ Master of Management</b>	
<b>__ MSc in Business Administration (Research Only)</b>	
<b>__ Master of Project Management</b>	
<b>__ PhD (Business Administration)</b>	
<b>Industrial-Based (DTech) Programs</b>	
<b>__ DTech in Entrepreneurship and Information Technology</b>	
<b>__ DTech in Marketing and Information Technology</b>	
<b>__ DTech in Business Accounting Technology</b>	
<b>__ DTech in Human Resource Management &amp; Information Technology</b>	
<b>__ DTech in Management Science and Information Systems</b>	
<b>Advanced School of Systems and Data Studies (ASSDAS)</b>	
<b>__ Certificate of Technology (CTech) in Information Technology (IT)</b>	
<b>__ Certificate of Technology (CTech) in Computer Science</b>	
<b>__ Diploma of Technology (DTech) in Information Technology (IT)</b>	
<b>__ Diploma of Technology (DTech) in Computer Science</b>	
<b>__ Bachelor of Science (BSc) in Information Tech (IT) (Network Systems)</b>	
<b>__ Bachelor of Science (BSc) in Information Tech (IT) (Web Dev. &amp; Engineering)</b>	
<b>__ Bachelor of Science (BSc) in Information Tech (IT) (Multimedia Systems)</b>	
<b>__ Bachelor of Science (BSc) in Information Tech (IT) (E-Commerce)</b>	
<b>__ Bachelor of Science (BSc) in Information Tech (IT) (Software Development)</b>	
<b>__ Bachelor of Science (BSc) in Computer Science</b>	
<b>__ Bachelor of Information Technology</b>	
<b>__ Bachelor of Information Technology and Software Eng.</b>	
<b>__ Bachelor of Information Technology with Network Computing</b>	
<b>__ Bachelor of Information Technology and Management</b>	
<b>__ Bachelor of Information Technology with E-Commerce</b>	
<b>__ Bachelor of Information Technology with Accounting</b>	
<b>__ Bachelor of Computer Science</b>	
<b>__ Bachelor of Multimedia Communications</b>	
<b>__ Master of Information Technology</b>	
<b>__ Master of Software Engineering</b>	
<b>__ Master of Multimedia Communications</b>	

___ PhD (Information Technology)	
<b>Industrial-Based (DTech) Programs</b>	
___ DTech in Computer Networks Technology	
___ DTech in Software Applications Development Technology	
___ DTech in Computer Hardware Systems Technology	
___ DTech in Web Development Technology	
<b>School of Advanced Technologies, Engineering and Science (SATES)</b>	
___ Certificate of Technology (CTech) in Computer Engineering	
___ Certificate of Technology (CTech) in Civil Engineering	
___ Certificate of Technology (CTech) in Electrical and Electronic Engineering	
___ Certificate of Technology (CTech) in Electromechanical Engineering	
___ Certificate of Technology (CTech) in Industrial Engineering	
___ Certificate of Technology (CTech) in Telecommunications Engineering	
___ Certificate of Technology (CTech) in Software Engineering	
___ Diploma of Technology (DTech) in Computer Engineering	
___ Diploma of Technology (DTech) in Civil Engineering	
___ Diploma of Technology (DTech) in Electrical and Electronic Engineering	
___ Diploma of Technology (DTech) in Electromechanical Engineering	
___ Diploma of Technology (DTech) in Industrial Engineering	
___ Diploma of Technology (DTech) in Telecommunications Engineering	
___ Diploma of Technology (DTech) in Software Engineering	
___ Bachelor of Engineering (BEng) in Computer Engineering	
___ Bachelor of Engineering (BEng) in Civil Engineering	
___ Bachelor of Engineering (BEng) in Electrical and Electronic Engineering	
___ Bachelor of Engineering (BEng) in Electromechanical Engineering	
___ Bachelor of Engineering (BEng) in Industrial Engineering	
___ Bachelor of Engineering (BEng) in Telecommunications Engineering	
___ Bachelor of Engineering (BEng) in Software Engineering	
___ UK Engineering Council Certificate	
___ UK Engineering Council Graduate Diploma	
___ UK Engineering Council Post Graduate Diploma	
___ Advanced Diploma (C&G) in Oil and Gas Operations (Engineering)	
___ Bachelor of Occupational Health & Safety Management	
___ Bachelor of Technology Management	
___ Bachelor of Manufacturing Management	
___ Master of Engineering [MEng] (Research Only)	
___ Master of Environmental Science	
___ Master of Occupational Safety & Risk Management	
___ Master of Project Management	
___ PhD (Engineering)	
<b>Industrial-Based (DTech) Programs</b>	
___ DTech in Telecom Engineering Technology	
___ DTech in Renewable Energy Engineering Technology	
___ DTech in Electrical & Electronic Engineering Technology	
___ DTech in Electrical Wiring Technology	



<input type="checkbox"/> <b>DTech in Industrial Engineering Technology</b>	
<input type="checkbox"/> <b>DTech in Civil Engineering Technology</b>	
<input type="checkbox"/> <b>DTech in Pharmaceutical Manufacturing Tech</b>	
<input type="checkbox"/> <b>DTech in Computer Engineering Technology</b>	
<input type="checkbox"/> <b>DTech in Mobile &amp; Wireless Engineering Technology</b>	
<input type="checkbox"/> <b>DTech in Occupational Health &amp; Safety Management</b>	
<input type="checkbox"/> <b>DTech in Oil and Gas Engineering Tech &amp; Management</b>	
<input type="checkbox"/> <b>DTech in Software Engineering Technology</b>	
<input type="checkbox"/> <b>DTech in Web Engineering Technology</b>	
<input type="checkbox"/> <b>DTech in Manufacturing Technology Management</b>	
<input type="checkbox"/> <b>DTech in Computer-based Engineering Design &amp; Modeling</b>	
<input type="checkbox"/> <b>DTech in Automobile Engineering Technology</b>	
<input type="checkbox"/> <b>DTech in Construction Management and Quantity Surveying Engineering Tech</b>	
<input type="checkbox"/> <b>DTech in E-Waste Management Engineering Technology</b>	
<input type="checkbox"/> <b>DTech in Quantity Surveying and Cost Engineering Technology</b>	
<input type="checkbox"/> <b>DTech in Surveying Engineering Technology</b>	
<input type="checkbox"/> <b>DTech in Modern Journalism and Technology</b>	
<input type="checkbox"/> <b>DTech in Broadcasting Engineering Technology</b>	
<input type="checkbox"/> <b>DTech in Industrial Welding Engineering Technology</b>	
<input type="checkbox"/> <b>DTech in Building Engineering Technology</b>	
<b>School of Education and Instructional Technologies (SEIT)</b>	
<input type="checkbox"/> <b>Bachelor of Education [BE] (Primary Education)</b>	
<input type="checkbox"/> <b>Bachelor of Education [BE] (Education Administration)</b>	
<input type="checkbox"/> <b>Bachelor of Education [BE] (Science)</b>	
<input type="checkbox"/> <b>Bachelor of Education [BE] (Mathematics)</b>	
<input type="checkbox"/> <b>Master of Instructional Design and Technology</b>	
<input type="checkbox"/> <b>Master of Education [MEd]</b>	
<input type="checkbox"/> <b>PhD (Education)</b>	
<b>Industrial-Based (DTech) Programs</b>	
<input type="checkbox"/> <b>DTech in Educational and Instructional Technologies</b>	

## F. Program Delivery Mode/Session/Schedule Selection

### F.1: Mode of Delivery

Please select (*Tick*) which of the following course/program delivery mode(s) is suitable for you:

**Campus-Based** (Will Attend face-to-face Classes/Lectures at one of AIT's Physical Campuses)

**Online: Over the Internet** (Will access my courses and learning materials online over the Internet using the AIT Lemass System. Will not attend regularly scheduled face-to-face classes other than attend scheduled Tutorial Sessions at any of AIT Physical Campuses)

**Online: Not Over the Internet** (Will receive my courses and learning materials on CDs/Pendrives/Printed format and/or access my courses over an Intranet at an AIT E-Learning Center. Will not attend regularly scheduled face-to-face classes other than attend scheduled Tutorial Sessions at any of AIT

Physical Campuses)

**F.2: Online Program Option Selection**

For those opting for online program delivery mode, Please select which of the following schedules is most appropriate for you:

\_\_\_ **Online – Instructor-Led** (Students selecting this lecturer-assisted online learning option will have full access to all the relevant learning materials and resources on our learning management system – LeMASS and will in addition have access to and interact with AIT lecturers online. They will also attend scheduled campus-based tutorial sessions with the involvement of these lecturers).

\_\_\_ **Online – Independent-Study** (Students selecting this option will have full access to all the relevant learning materials and resources on our learning management system – LeMASS and will in addition attend scheduled campus-based tutorial sessions with the involvement of AIT lecturers).

**F.3: Campus-Based Program Session/Schedule Selection**

For those opting for campus-based program delivery mode, Please select which of the following schedules is most appropriate for you:

\_\_\_ **Day Session:** 8.00 am to 5.00 pm

\_\_\_ **Evening Session:** 6.00 pm – 9.00 pm

\_\_\_ **Weekend Session:** **Friday** [6.00 pm -9.00 pm], **Saturday** [8.00 am – 6.00 pm] and **Sunday** [8.00 am – 6.00 pm]

**G. Campus/Student Activities**

**G.1: Indicate your interests in campus activities: (check all that apply)**

___ <b>Bands</b>	___ <b>Dance</b>	___ <b>Debate</b>
___ <b>Campus Service</b>	___ <b>Cultural Troupe</b>	___ <b>Departmental Clubs</b>
___ <b>Event Planning</b>	___ <b>University Choir</b>	___ <b>Instrumental Music</b>
___ <b>Intercollegiate Athletics</b>	___ <b>Sports</b>	___ <b>Leadership</b>
___ <b>Publications</b>	___ <b>Religious Organizations</b>	___ <b>Study Abroad</b>
___ <b>Student Government</b>	___ <b>Radio-TV</b>	___ <b>Drama/Theatre</b>
___ <b>Vocal Music</b>	___ <b>Teaching/Tutorials</b>	___ <b>Traditional Dancing</b>
___ <b>Keep Fit Club</b>	___ <b>Walking/Jogging</b>	___ <b>Business Club</b>
___ <b>Fishing</b>	___ <b>Camping</b>	___ <b>Site Seeing/Excursions</b>
___ <b>Public Speaking</b>	___ <b>Voluntary Service</b>	___ <b>Community Service</b>
___ <b>Others (Specify)</b>		

**H. Work-Study Scholarship Programs**

**H.1: If you want to be considered for AIT's Work Study Scholarship Program, indicate (tick) below the work area(s) of interest to you:**

<input type="checkbox"/> <b>Computer Lab. Assistant</b>	<input type="checkbox"/> <b>Engineering Lab Assistant</b>
<input type="checkbox"/> <b>Campus Maintenance - Cleaning</b>	<input type="checkbox"/> <b>Campus Maintenance - Handyman</b>
<input type="checkbox"/> <b>Campus Maintenance - Gardening</b>	<input type="checkbox"/> <b>University Catering Services</b>
<input type="checkbox"/> <b>Teaching Assistant</b>	<input type="checkbox"/> <b>University Cyber Café Assistant</b>
<input type="checkbox"/> <b>Secretarial Work</b>	<input type="checkbox"/> <b>Software Development Support</b>
<input type="checkbox"/> <b>University Radio Station</b>	<input type="checkbox"/> <b>Teaching/Lessons/Tutorial Support</b>
<input type="checkbox"/> <b>University Band</b>	<input type="checkbox"/> <b>University Cultural Troupe</b>
<input type="checkbox"/> <b>StudentFirst Services</b>	<input type="checkbox"/> <b>Administrative Support</b>

**H.2: List/Describe below relevant Skills, Work Experience or Expertise that best qualifies you for your choice of work-study area(s)**

**I. Further Information**

**I.1: Use the space below to provide us with any further information you want us to take into account in evaluating your application for admission**

**I.2: In few words please tell us your reasons for choosing to come and study at AIT**

**J. Referees**

**Provide Name and Address of Two Referees**

<b>Name in Full:</b> _____ <b>Address:</b> _____ _____ _____ <b>Tel:</b> _____ <b>Email:</b> _____	<b>Name in Full:</b> _____ <b>Address:</b> _____ _____ _____ <b>Tel:</b> _____ <b>Email:</b> _____
---	---

**K. How to Submit/Deliver Your Completed Application for Admission Form**

1. This is a fillable form, meant to be completed on the computer in an electronic format. Please send the completed electronic form to us as an e-mail attachment to: [admissions@ait.edu.gh](mailto:admissions@ait.edu.gh)
2. In case you instead printed and completed the hard (printed) copy of the form, you have 3 choices: (i) You can scan the completed form and send it to us as an e-mail attachment to: [admissions@ait.edu.gh](mailto:admissions@ait.edu.gh) or (ii) Post/Courier the completed Application Form with photocopies of your certificates, transcripts and 3 passport-size photographs to: **AIT, Admissions Office, P.O Box AN-19782, Accra-North, GHANA** or (iii) Come to our Cantonments Campus and deliver the completed form in person. We are opposite Aquinas Sec. Sch/Morning Star Sch, Behind the Government Secretarial School. You may want to call us on **028-8181817, 028-9181817**.

**Note:** Completed Application Forms submitted to AIT either online or in person will be processed only after the payment of the non-refundable Application Processing Fees.

**L. How to Pay Your (Non-Refundable) Application Processing Fees**

Note: Application Processing Fees are not transferable, non-refundable and cannot be deferred.

The Application Processing Fees (APF) for Undergraduate Admission are:

**CTech/DTech Programs**

Ghanaian Students: GH¢60.00

Foreign Students: \$60.00

**Degree Programs**

Ghanaian Students: GH¢60.00

Foreign Students: \$60.00

**Masters Programs**

Ghanaian Students: GH¢120.00

Foreign Students: \$120.00

**PhD Programs**

Ghanaian Students: GH¢150.00

Foreign Students: \$150.00

**Note:** Foreign Students applying from within Ghana should use the current Forex Bureau buying rate for the US Dollar to calculate the Ghana Cedi equivalent of the Application Processing Fee. If in doubt, please call us on **028-8181817, 028-9181817** for the current exchange rate.

**Payment Instructions for Applicants in Ghana**

For those who download the Application Form from our Website you will need to pay the Application Processing Fee. Please follow the instructions below:

1. Go to any branch of Ghana Commercial Bank in the country and Pay-in Your Application Processing Fee into our Ghana Commercial Bank Account. The Bank Account Details are:

Name of Account: ACCRA INSTITUTE OF TECHNOLOGY  
Bank Branch: GHANA COMMERCIAL BANK, CIRCLE BRANCH, ACCRA  
ACCOUNT NUMBER: 127 113 000 3725

2. Send (by Post or Registered Mail) the completed Application Form with a photocopy of the pay-in slip and photocopies of your certificates, transcripts and 3 passport-size photographs to us or Come to our Cantonments Campus and deliver the completed Application Form, the pay-in slip and other documents in person.

**Payment Instructions for Applicants outside Ghana**

You can select one of the following payment methods:

1. Send us an International Money Order payable to the Accra Institute of Technology (AIT)
2. Transfer the Application Processing Fees (APF) to us by Western Union Money Transfer
3. In case you are having difficulty using options 1 or 2 above, Please Send an e-mail to us at [apf@ait.edu.gh](mailto:apf@ait.edu.gh) or call us on 233-28-8181817 or 233-28-9181817 for advise on other payment possibilities.

**M. Declaration**

I confirm that the information given on this application form is correct and complete. I accept that the University has the right to cancel my application if it is found out that I have provided false or inaccurate information. I have read the instructions, in particular those regarding this section and I understand what they say. I agree to abide by the conditions set out there, which I accept as a condition of this application.

**Name:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Please visit our websites ([www.ait.edu.gh](http://www.ait.edu.gh) and [www.ait.edu.gh/open](http://www.ait.edu.gh/open)) and learn more about AIT and our programs**

**FOR OFFICIAL USE ONLY**

**AFRN:** \_\_\_\_\_ **APFC:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**TRPT:** CHK \_\_\_\_\_ ACT \_\_\_\_\_ RJT \_\_\_\_\_ **CERT:** CHK \_\_\_\_\_ ACT \_\_\_\_\_ RJT \_\_\_\_\_ **Date:** \_\_\_\_\_

**DN:** R \_\_\_\_\_ CT \_\_\_\_\_ DT \_\_\_\_\_ L1 \_\_\_\_\_ L2 \_\_\_\_\_ L3 \_\_\_\_\_ E \_\_\_\_\_ CH \_\_\_\_\_ DF \_\_\_\_\_ **E-XAM** \_\_\_\_\_

ITV \_\_\_\_\_

**Date:** \_\_\_\_\_

**REGD:** \_\_\_\_\_ **Date:** \_\_\_\_\_ **Student ID Number:** \_\_\_\_\_

**AT** - We are changing the face of University Education  
and Professional Training in Ghana and Beyond



**Providing World-Class University  
Education and Professional Training**